

Technical English Writing

Training in a small group



If you are involved in producing documents – either technical documents, marketing publications of technical products, or even everyday correspondence – and want these skills, this is the course for you.

Target

The course has one main goal: how you can make your writing more precise and easier to understand. We cover topics like:

- Punctuation.
- Passive vs. active.
- Noun-centered sentences.
- Abstraction.
- Heavy wording etc.

Layout

Six sessions of two hours and 15 minutes each.

Material

- Your own documents.
- General exercises and notes on punctuation, grammar and choice of words.
- Suitable book.

Consultant

British or American consultant, experienced in technical writing.

Venue

In your offices or at Lexicon Communicate.